# Course Description

Students will develop a comprehensive description of the research approach used for the study, including research-guiding questions, null hypotheses, research design, selection of subjects for study, data collection, and data analysis.

**University Learning Outcomes (ULO)**

* **ULO1**: Knowledge of Human Cultures and the Physical and Natural World
* **ULO2**: Intellectual and Practical Skills
* **ULO3**: Personal and Social Responsibility
* **ULO4**: Integrative and Applied Learning
* **ULO5**: Immersed in the Critical Concerns of the Sisters of Mercy of the Americas

# Program Learning Outcomes (PLO)

* **PLO1:** Articulate an educational organization's mission, goals, and guiding principles that distinguish the organization from others. (ULO1, 4)
* **PLO2:** Understand the foundational base of organizational theory, and demonstrate the ability to bridge theory and practice. (ULO1, 2, 4)
* **PLO3:** Given scenarios of conflict, choose ethical courses of action consistent with Gospel values. (ULO3, 5)
* **PLO4:** Synthesize and analyze data to reveal relations and causality, and convert raw data into actionable information. (ULO2, 4)
* **PLO5:** View problems and challenges through the lens of a scientist, seeking evidence-based conclusions. (ULO1, 2, 4)
* **PLO6:** Practice and model steward leadership in transforming organizations to better serve all constituents. (ULO3, 4, 5)
* **PLO7:** Demonstrate facility in the application of technology to solve problems, analyze and synthesize data, and manage information. (ULO1, 2, 4)

# Course Learning Outcomes (CLO)

* **CLO1**: Evaluate your dissertation progress.
* **CLO2**: Progress through the writing process in your dissertation.
* **CLO3**: Evaluate your dissertation collaboratively with your dissertation advisor.

**Student Expectations**

Students are expected to:

* ask probing and insightful questions related to course content.
* make meaningful and relevant connections and application to their own learning process.
* be productive and contributing members of class discussions.

# Required Course Materials

Bolker, J. (1998). *Writing your dissertation in fifteen minutes a day: A guide to starting, revising, and finishing your doctoral thesis*. New York: H. Holt.

ISBN 13 978-0-8050-1891-9

ISBN 10 0-8050-489-X

Lovitts, B. E., & Wert, E. L. (2009). *Developing quality dissertations in the social sciences: A graduate student's guide to achieving excellence*. Sterling, VA: Stylus

ISBN 978-1-57922-261-1

Rudestam, K. E., & Newton, R. R. (2014). *Surviving your dissertation: A comprehensive guide to content and process* (4th ed.). Newbury Park, CA: SAGE.

ISBN-10: 1452260974

ISBN-13: 978-1452260976

# Suggested Point Values

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Assessment** | **Point Value** | **Due** |
| **Week 1** | |  |  |
|  | Week One Self-Evaluation: Dissertation Progress Tracker Update | 100 | <insert due date> |
|  | Progress Plan | 100 | <insert due date> |
|  | Dissertation Collaboration: Dissertation Advisor | 80 | <insert due date> |
|  |  |  |  |
| **Week 2** | |  |  |
|  | Dissertation Collaboration: Dissertation Advisor | 80 | <insert due date> |
|  |  |  |  |
| **Week 3** | |  |  |
|  | Dissertation Collaboration: Dissertation Advisor | 80 | <insert due date> |
|  |  |  |  |
| **Week 4** | |  |  |
|  | Dissertation Collaboration: Dissertation Advisor | 80 | <insert due date> |
|  |  |  |  |
| **Week 5** | |  |  |
|  | Dissertation Collaboration: Dissertation Advisor | 80 | <insert due date> |
|  |  |  |  |
| **Week 6** | |  |  |
|  | Dissertation Collaboration: Dissertation Advisor | 80 | <insert due date> |
|  |  |  |  |
| **Week 7** | |  |  |
|  | Week Seven Self-Evaluation: Dissertation Progress Tracker Update | 120 | <insert due date> |
|  | Progress Plan | 120 | <insert due date> |
|  | Dissertation Collaboration: Dissertation Advisor | 80 | <insert due date> |
|  |  |  |  |
| **Total Points** | | **1000** |  |

# Course Schedule

|  |  |  |
| --- | --- | --- |
| **Week** | **Start** | **End** |
|  |  |  |
| One | <insert start date> | <insert end date> |
| Two |  |  |
| Three |  |  |
| Four |  |  |
| Five |  |  |
| Six |  |  |
| Seven |  |  |

# Weekly Learning Modules

|  |  |  |  |
| --- | --- | --- | --- |
| Week One: Evaluating Your Dissertation and Progress | |  | |
| ***Learning Objectives*** | | ***Alignment*** | |
| * 1. Evaluate your dissertation progress. | | CLO1 | |
| * 1. Consult with your dissertation advisor about your dissertation evaluation. | | CLO1, CLO3 | |
| * 1. Communicate the status of your dissertation to your committee members. | | CLO1, CLO3 | |
| ***Required Learning Resources and Activities****: Students must complete any resources and activities listed in this section as selected by the instructor.* | | ***Alignment*** | ***Pages/AIE/***  ***Generic*** |
| **Tutorials**  During this course, you will be asked to use and participate in various technologies to complete activities and assignments.  **Review** the tutorials available on Blackboard as needed.  **Click** the **Student Resources** button from the menu on the left. | | N/A | N/A |
| **Video: Final Dissertation Progress**  **View** “Final Dissertation Progress,” available on Blackboard [8:14]. | | 1.1, 1.2 |  |
| **The State of Your Dissertation**  Every doctoral student will be at a slightly different point in their journey when beginning this course. It is possible that you are waiting on your IRB approval, that you are currently conducting research, that you will begin working on your chapters 4 and 5 during this course, or that you will be preparing to deliver your dissertation defense during this course. All of these are acceptable. The purpose of this course is to offer support and encouragement for you to progress to the next stage of your dissertation work.  During this course, your responsibility is to continue your work and to keep active communications with your dissertation advisor and your dissertation committee, no matter where you are in the dissertation process. | | 1.1, 1.2 |  |
| **Collaborating with Your Dissertation Advisor and Dissertation Committee Members**  Throughout this course, you will be working with your dissertation advisor to plan and prepare to work on your dissertation. Your dissertation advisor will be your main point of contact about your dissertation, including progress, breakthroughs, and challenges.  You will also have additional support through your dissertation committee members. They can offer a different perspective and insight into working drafts of your dissertation. Due to their commitments, it is imperative that you contact your committee members in advance of submitting any portions of your dissertation for review, as they will likely have to schedule time to review it.  **Schedule** meeting time with your dissertation advisor at least once each week.  **Alert** the committee members that you will be submitting drafts in the next few weeks. | | 1.1, 1.2, 1.3 |  |
| **Working on Your Dissertation Completion Plan**  At this point in your dissertation, you should have a detailed plan or outline describing how you are going to wrap up and complete your dissertation.  You will share this plan with your dissertation advisor this week.  At the end of this course, you should evaluate your dissertation completion plan and make sure that you are on track to finish your dissertation on the timeline that you and your dissertation advisor have agreed upon. | | 1.1, 1.2 |  |
| **Graduation Requirements**  **Read** the Graduation Requirements for important details on completing the doctoral degree. | | N/A |  |
| **Resources: Ch. 4: Data Analysis**  This course is designed to aid you in writing and working on your dissertation. There are numerous resources gathered together to help you consider new ideas and angles as you work through the dissertation process.  **Review** the following general dissertation resources:   * “Writing Chapter 4: The Results of Your Research Study”: <http://www.dissertationwriting.com/write-dissertation-results-chapter.shtml> * University of Southern California. “Navigating the Dissertation: Chapter 4 Considerations”: <http://dissertationedd.usc.edu/chapter-4-considerations.html> | |  |  |
| **Completing Your Dissertation: Chapter 4: Data Analysis**  In this chapter, you are presenting your data, with no editorializing. In other words, the only voice in this chapter should come from your data - it will speak for you.  Consider your presentation of the data. You should make choices about the best ways to format your data so that your reviewers and readers will be able to make sense out of what you have discovered.  Where possible, display your data using graphic organizers such as tables, charts, and graphs. It can be difficult to interpret raw data without having a sense of the patterns and other insights that can be organized and displayed through graphic means. This will add weight and a sense of confidence to your findings. But a graphic organizer by itself is not enough. It must be accompanied by a narrative that describes what the graphic organizer reveals. If you are applying statistical analysis, the narrative must explain, in detail, the type of analysis and the results. | | 1.1 |  |
| **Total** |  |  |  |
| ***Supplemental Learning Resources and Activities****: These resources and activities provide further exploration of content, supplemental information, and skill building. Students may complete items in this section on their own or as selected by the instructor.* | | ***Alignment*** | ***Pages/AIE/***  ***Generic*** |
| **Adobe Connect Live Discussion**  **Participate** in the scheduled live session with the course instructor. This session will provide an overview of the class and will discuss the major assignments in the course.  **Prepare** to ask questions concerning the content of the week and the course as a whole.  *Note:* A recorded lecture will be made available to those who are unable to attend the live session. | | 1.1, 1.2, 1.3 | Live Discussion: lecture and discussion = **1 hour** |
| **Total** |  |  |  |
| ***Assignments****: Students must complete the weekly assignment(s).* | | ***Alignment*** | ***Points/AIE/***  ***Generic*** |
| **Week One Self-Evaluation: Dissertation Progress Tracker Update**  During your dissertation work, you will use a tracking worksheet to help communicate the status of your dissertation to your dissertation advisor. This update is required in the first and last weeks of all dissertation courses (EDU 811, EDU 812, EDU 813, and EDU 814), but you may wish to send it to your advisor during other checkpoints.  **Review** your progress on your dissertation.  **Evaluate** your dissertation using the Dissertation Progress Tracker.  **Save** your Dissertation Progress Tracker.  *Note:* If you haven’t completed your Dissertation Progress Tracker, you can find a copy at the following web address.  <https://docs.google.com/spreadsheets/d/1bTxcOVIlKfR4uiKBIj3AzxzV1cafmeETfkYkbTtwtvI/edit?usp=sharing>  Go to File, then select “Make a copy” to share the document with your dissertation advisor.  *Note:* Keep your Dissertation Progress Tracker up to date throughout your program.  **Submit** your updated Dissertation Progress Tracker and your current dissertation work to your dissertation advisor via Blackboard. | | 1.1, 1.2, 1.3 | Project log = private posting =  **30 minutes** |
| **Progress Plan**    **Resource: Dissertation Progress Plan – 7 Week**  **Revise** your progress plan to account for the work you will do on your dissertation during this course, including the following:   * The components you will focus on drafting or completing * Your overall week-to-week timeline * Challenges you may encounter   **Share** this plan with your advisor and committee members. | | 1.1, 1.2 | Project log = private posting =  **30 minutes** |
| **Dissertation Collaboration: Dissertation Advisor**  Every week, students are expected to meet with their dissertation advisors to discuss the progress of their dissertation and to make plans for the completion of each phase of the dissertation.  **Schedule** a meeting time with your dissertation advisor.  **Submit** drafts and progress to your dissertation advisor.  **Prepare** to discuss all aspects of your dissertation, including progress, challenges, and ideas surrounding methodology, focus, institutional review board (IRB), and any other information.  **Collaborate** with your dissertation advisor. | | 1.1, 1.2 | Discussion: communicate status of dissertation and follow up = **3 hour** |
| **Dissertation**  **Work** on your dissertation. | | 1.1, 1.2 | Guided Project =  **3 hour** |
| **Total** |  |  | **7 hours** |
| **Notes** |  | | |

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| Week Two: Writing Your Dissertation | |  |  |
| ***Learning Objectives*** | | ***Alignment*** | |
| * 1. Use the writing process to continue your dissertation. | | CLO2 | |
| * 1. Research available writing resources. | | CLO1, CLO2 | |
| * 1. Collaborate with your dissertation advisor about your plan to progress with your dissertation. | | CLO3 | |
| ***Required Learning Resources and Activities****: Students must complete any resources and activities listed in this section as selected by the instructor.* | | ***Alignment*** | ***Pages/AIE/***  ***Generic*** |
| **Finalizing Your Dissertation Components**  During this course, you will be working on writing new components to your dissertation and revising older ones. You may be at a different point in your dissertation than other students. This is to be expected. Therefore, there are many resources that are available to you that are relevant to where you are. You are not expected to read every resource each week; only review those resources that fit your writing and revision plan.  **View** the Dissertation Resources sidebar in Blackboard to review resources and information about each of the different components of a dissertation. | | 2.1 |  |
| **Resources: Chapter 5: Findings, Conclusions, and Implications**  This course is designed to aid you in writing and working on your dissertation. There are numerous resources gathered together to help you consider new ideas and angles as you work through the dissertation process.  **Review** the following general dissertation resources:  Links:  University of Southern California. “Navigating the Dissertation: The Purpose of Chapter 5”:  <http://dissertationedd.usc.edu/the-purpose-of-chapter-5.html>  Sample:  “Chapter 5: Implications”:  <http://groups.physics.umn.edu/physed/People/Vince/PhD%20Dissertation%20-%20Chapter%205.pdf> | | 2.1, 2.2 |  |
| **Completing Your Dissertation: Chapter 5: Findings, Conclusions, and Implications**  In Chapter 4, you presented your data impartially. In Chapter 5, you will have a chance to talk about what your data means, and to give your opinion about what you believe the relevance of that data will be on the world of professional practice.  Where in Chapter 4 you had to present graphical representations of your data to help articulate the results and analysis of your research, in this section, you will want to build the case for your conclusions with a trail of logic. You should begin by restating the purpose of your study, framing your research for the reader so that you are ready to take them through each of the research questions you set for yourself without having to pause for additional context. | | 2.1, 2.2 |  |
| **Total** |  |  |  |
| ***Assignments****: Students must complete the weekly assignment(s).* | | ***Alignment*** | ***Points/AIE/***  ***Generic*** |
| **Dissertation Collaboration: Dissertation Advisor**  Each week, students are expected to meet with their dissertation advisors to discuss the progress of their dissertation and to make plans for the completion of each phase of the dissertation.  **Schedule** a meeting time with your dissertation advisor.  **Submit** drafts and progress to your dissertation advisor.  **Prepare** to discuss all aspects of your dissertation, including progress, challenges, and ideas surrounding methodology, focus, IRB, and any other information.  **Collaborate** with your dissertation advisor. | | 2.1, 2.2, 2.3 | Discussion: communicate status of dissertation and follow up = **3 hour** |
| **Dissertation**  **Work** on your dissertation. | | 2.1, 2.2, 2.3 | Guided Project =  **2 hour** |
| **Total** |  |  | **5 hours** |
| **Notes** |  | | |

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| Week Three: Writing Your Dissertation | |  |  |
| ***Learning Objectives*** | | ***Alignment*** | |
| * 1. Review your dissertation and dissertation plan. | | CLO1, CLO3 | |
| * 1. Write and revise the elements of your dissertation according to your dissertation plan. | | CLO1, CLO2, CLO3 | |
| * 1. Collaborate with your dissertation advisor and/or committee members on the progress of your dissertation. | | CLO1, CLO3 | |
| ***Required Learning Resources and Activities****: Students must complete any resources and activities listed in this section as selected by the instructor.* | | ***Alignment*** | ***Pages/AIE/***  ***Generic*** |
| **Revising Your Dissertation Components**  During this course, you will be working on writing new components to your dissertation and revising older ones. You may be at a different point in your dissertation than other students. This is to be expected. Therefore, there are many resources that are available to you that are relevant to where you are. You are not expected to read every resource each week; only review those resources that fit your writing and revision plan.  **View** the Dissertation Resources sidebar in Blackboard to review resources and information about each of the different components of a dissertation. | | 3.1 |  |
| **Resources: Abstract**  This course is designed to aid you in writing and working on your dissertation. There are numerous resources gathered together to help you consider new ideas and angles as you work through the dissertation process.  **Review** the following general dissertation resources:   * “Useful Phrases,” available at Laerd Dissertation: <http://dissertation.laerd.com/useful-phrases-when-writing-a-dissertation-abstract.php> * “Sample Dissertation Abstracts,” available at the University of Kentucky College of Arts and Sciences: <https://english.as.uky.edu/dissertation-abstracts> * “Abstracts,” available at the Writing Center at UNC-Chapel Hill: <http://writingcenter.unc.edu/handouts/abstracts/> * “How to Write an Abstract,” available at Carnegie Mellon University: <https://users.ece.cmu.edu/~koopman/essays/abstract.html> * “How to Write an Abstract for Your Thesis or Dissertation,” available at Simon Fraser University: <https://www.sfu.ca/~jcnesbit/HowToWriteAbstract.htm> | |  |  |
| **Completing Your Dissertation: Abstract**  The art of writing a dissertation is similar to the art of advertising: you’re trying to write a short, concise description encapsulating your information and sets your tone. Therefore, the abstract should justify the existence of your dissertation and also set expectations for what a reader will experience in reading your full dissertation.  Although there are exceptions, your abstract should be about one paragraph consisting of 4-6 sentences. Usually, the sentences are specifically functional:   * Sentence 1: **Purpose** – Why was this research conducted? What’s interesting about this specific focus of study? * Sentence 2: **Your Focus** – What did you study in particular? What questions are you trying to answer? * Sentence 3: **Methodology** – How did you attempt to develop the research? How did you answer your question? * Sentence 4: **Outcome** – What did your dissertation research show? What did you find out? * Sentence 5: **Implications** – How does or should this new knowledge affect practice?   You’ll want to adapt your abstract to your research (you may need more information and context in different sections of your abstract depending on the outcome of your research efforts). Just make sure that your final abstract isn’t too long! | | 3.1, 3.2 |  |
| **Total** |  |  |  |
| ***Assignments****: Students must complete the weekly assignment(s).* | | ***Alignment*** | ***Points/AIE/***  ***Generic*** |
| **Dissertation Collaboration: Dissertation Advisor**  Every week, students are expected to meet with their dissertation advisors to discuss the progress of their dissertation and to make plans for the completion of each phase of the dissertation.  **Schedule** a meeting time with your dissertation advisor.  **Submit** drafts and progress to your dissertation advisor.  **Prepare** to discuss all aspects of your dissertation, including progress, challenges, and ideas surrounding methodology, focus, IRB, and any other information.  **Collaborate** with your dissertation advisor. | | 3.1, 3.2, 3.3 | Discussion: communicate status of dissertation and follow up = **3 hour** |
| **Dissertation**  **Work** on your dissertation. | | 3.1, 3.2 | Guided Project =  **2 hour** |
| **Total** |  |  | **5 hours** |
| **Notes** |  | | |

# Faculty Notes

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| --- | --- | --- | --- |
| Week Four: Writing Your Dissertation | |  |  |
| ***Learning Objectives*** | | ***Alignment*** | |
| * 1. Review your dissertation and dissertation plan. | | CLO1, CLO3 | |
| * 1. Write and revise the elements of your dissertation according to your dissertation plan. | | CLO1, CLO2, CLO3 | |
| * 1. Collaborate with your dissertation advisor and/or committee members about the progress of your dissertation. | | CLO1, CLO3 | |
| ***Required Learning Resources and Activities****: Students must complete any resources and activities listed in this section as selected by the instructor.* | | ***Alignment*** | ***Pages/AIE/***  ***Generic*** |
| **Revising Your Dissertation Components**  During this course, you will be working on writing new components to your dissertation and revising older ones. You may be at a different point in your dissertation than other students. This is to be expected. Therefore, there are many resources that are available to you that are relevant to where you are. You are not expected to read every resource each week; only review those resources that fit your writing and revision plan.  **View** the Dissertation Resources sidebar in Blackboard to review resources and information about each of the different components of a dissertation. | | 4.1 |  |
| **Resources: Keywords**  This course is designed to aid you in writing and working on your dissertation. There are numerous resources gathered together to help you consider new ideas and angles as you work through the dissertation process.  The keywords are words that you’ve chosen to help readers find your dissertation article when searching through electronic databases online. There’s an art to choosing the correct keywords, which can be the difference between your article languishing in obscurity and finding the audience that it deserves.  **Review** the following general dissertation resources:   * “Guidelines for Selecting Keywords,” available from Kansas State University: <https://www.k-state.edu/grad/etdr/submit/keywords.html> * Choosing Keywords to Describe Your Dissertation,” available from Saint Mary’s University of Minnesota: <http://www2.smumn.edu/deptpages/tclibrary/services/doctoral/keywords.pdf> * “Keywords in APA Style,” available from the American Psychological Association: <http://blog.apastyle.org/apastyle/2015/04/keywords-in-apa-style.html> | |  |  |
| **Total** |  |  |  |
| ***Assignments****: Students must complete the weekly assignment(s).* | | ***Alignment*** | ***Points/AIE/***  ***Generic*** |
| **Dissertation Collaboration: Dissertation Advisor**  Every week, students are expected to meet with their dissertation advisors to discuss the progress of their dissertation and to make plans for the completion of each phase of the dissertation.  **Schedule** a meeting time with your dissertation advisor.  **Submit** drafts and progress to your dissertation advisor.  **Prepare** to discuss all aspects of your dissertation, including progress, challenges, and ideas surrounding methodology, focus, IRB, and any other information.  **Collaborate** with your dissertation advisor. | | 4.1, 4.2, 4.3 | Discussion: communicate status of dissertation and follow up = **3 hour** |
| **Dissertation**  **Work** on your dissertation. | | 4.1, 4.2 | Guided Project =  **2 hour** |
| **Total** |  |  | **5 hours** |
| **Notes** |  | | |

# Faculty Notes

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| --- | --- | --- | --- |
| Week Five: Writing Your Dissertation | |  |  |
| ***Learning Objectives*** | | ***Alignment*** | |
| * 1. Review your dissertation and dissertation plan. | | CLO1, CLO3 | |
| * 1. Write and revise the elements of your dissertation according to your dissertation plan. | | CLO1, CLO2, CLO3 | |
| * 1. Collaborate with your dissertation advisor and/or committee members about the progress of your dissertation. | | CLO1, CLO3 | |
| ***Required Learning Resources and Activities****: Students must complete any resources and activities listed in this section as selected by the instructor.* | | ***Alignment*** | ***Pages/AIE/***  ***Generic*** |
| **Revising Your Dissertation Components**  During this course, you will be working on writing new components to your dissertation and revising older ones. You may be at a different point in your dissertation than other students. This is to be expected. Therefore, there are many resources that are available to you that are relevant to where you are. You are not expected to read every resource each week; only review those resources that fit your writing and revision plan.  **View** the Dissertation Resources sidebar in Blackboard to review resources and information about each of the different components of a dissertation. | | 5.1 |  |
| **Resources: Oral Defense**  This course is designed to aid you in writing and working on your dissertation. There are numerous resources gathered together to help you consider new ideas and angles as you work through the dissertation process.  **Review** the following general dissertation resources:   * “The perfect defense: The oral defense of a dissertation,” available via YouTube [21:59]: <https://www.youtube.com/watch?v=edQv9OKvfdU>   *Note to students*: This video describes what an oral defense looks like, but there is one major difference between the traditional oral defense that Dr. Balester describes and the assumptions regarding the defense that we hold at GMercyU. Here, an oral defense is not held unless the full committee has already determined that the dissertation will be accepted. As stated previously, our oral defense is a celebration, not a trial.   * “Preparing for the Oral Defense of the Dissertation,” adapted for GMercyU from Marianne Di Pierro’s article at ASQ: <http://asq.org/edu/2010/01/career-development/preparing-for-the-oral-defense-of-a-dissertation.pdf> * “Rubric for Oral Defense of Dissertation,” available via Blackboard. | |  |  |
| **Total** |  |  |  |
| ***Assignments****: Students must complete the weekly assignment(s).* | | ***Alignment*** | ***Points/AIE/***  ***Generic*** |
| **Dissertation Collaboration: Dissertation Advisor**  Every week, students are expected to meet with their dissertation advisors to discuss the progress of their dissertation and to make plans for the completion of each phase of the dissertation.  **Schedule** a meeting time with your dissertation advisor.  **Submit** drafts and progress to your dissertation advisor.  **Prepare** to discuss all aspects of your dissertation, including progress, challenges, and ideas surrounding methodology, focus, IRB, and any other information.  **Collaborate** with your dissertation advisor. | | 5.1, 5.2, 5.3 | Discussion: communicate status of dissertation and follow up = **3 hour** |
| **Dissertation**  **Work** on your dissertation. | | 5.1, 5.2 | Guided Project =  **2 hour** |
| **Total** |  |  | **5 hours** |
| **Notes** |  | | |

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| --- | --- | --- | --- |
| Week Six: Writing your Dissertation | |  |  |
| ***Learning Objectives*** | | ***Alignment*** | |
| * 1. Review your dissertation and dissertation plan. | | CLO1, CLO3 | |
| * 1. Write and revise the elements of your dissertation according to your dissertation plan. | | CLO1, CLO2, CLO3 | |
| * 1. Collaborate with your dissertation advisor and/or committee members about the progress of your dissertation. | | CLO1, CLO3 | |
| ***Required Learning Resources and Activities:*** *Students must complete any resources and activities listed in this section as selected by the instructor.* | | ***Alignment*** | ***Pages/AIE/***  ***Generic*** |
| **Revising Your Dissertation Components**  During this course, you will be working on writing new components to your dissertation and revising older ones. You may be at a different point in your dissertation than other students. This is to be expected. Therefore, there are many resources that are available to you that are relevant to where you are. You are not expected to read every resource each week; only review those resources that fit your writing and revision plan.  **View** the Dissertation Resources sidebar in Blackboard to review resources and information about each of the different components of a dissertation. | | 6.1 |  |
| **Resources: Article for Publication**  This course is designed to aid you in writing and working on your dissertation. There are numerous resources gathered together to help you consider new ideas and angles as you work through the dissertation process.  **Review** the following general dissertation resources:   * Carver, R.P. (1984). Supplemental material: The publication process, from Writing a publishable research report in education, psychology, and related disciplines. Springfield, Il: Charles C. Thomas. Retrieved on October 28, 2016. <http://supp.apa.org/style/pubman-ch08.pdf> * Internet Scientific Publications. From dissertation to journal article: A useful method for planning and writing the manuscript. Retrieved on October 28, 2016. <http://ispub.com/IJMH/2/2/13701>   *Note to students*: Remember that academic protocol requires that the first article you publish from your dissertation shows your dissertation advisor as co-author, with the name of the doctoral student shown first. | |  |  |
| **Total** |  |  |  |
| ***Assignments:*** *Students must complete the weekly assignment(s).* | | ***Alignment*** | ***Points/AIE/***  ***Generic*** |
| **Dissertation Collaboration: Dissertation Advisor**  Every week, students are expected to meet with their dissertation advisors to discuss the progress of their dissertation and to make plans for the completion of each phase of the dissertation.  **Schedule** a meeting time with your dissertation advisor.  **Submit** drafts and progress to your dissertation advisor.  **Prepare** to discuss all aspects of your dissertation, including progress, challenges, and ideas surrounding methodology, focus, IRB, and any other information.  **Collaborate** with your dissertation advisor. | | 6.1, 6.2, 6.3 | Discussion: communicate status of dissertation and follow up = **3 hour** |
| **Dissertation**  **Work** on your dissertation. | | 6.1, 6.2 | Guided Project =  **2 hour** |
| **Total** |  |  | **5 hours** |
| **Notes** |  | | |

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| Week Seven: Evaluating the Progress of your Dissertation | |  |  |
| ***Learning Objectives*** | | ***Alignment*** | |
| * 1. Evaluate the progress of your dissertation and dissertation plan. | | CLO1 | |
| * 1. Write and revise the elements of your dissertation according to your dissertation plan. | | CLO2, CLO3 | |
| * 1. Evaluate the progress of your dissertation with your dissertation advisor and/or committee members. | | CLO1, CLO3 | |
| * 1. Create a plan with timelines to continue progressing on your dissertation. | | CLO1, CLO3 | |
| ***Required Learning Resources and Activities****: Students must complete any resources and activities listed in this section as selected by the instructor.* | | ***Alignment*** | ***Pages/AIE/***  ***Generic*** |
| **Week Seven Preparations**  You’re probably not done with your entire dissertation, and that is completely expected. This week, you’ll be working on completing more of your dissertation writing and on making plans to continue working on the dissertation after this course is complete. | | 7.1 | N/A |
| **If You Haven’t Finished Your Dissertation Work**  If you haven’t finished your dissertation work by the last course in the program, you will be required to enroll in a one credit hour course each semester, EDU 815 *Continuing Dissertation Advisement*. If necessary, talk to your academic advisor for enrollment information. | | 7.1, 7.3, 7.4 | N/A |
| **Total** |  |  |  |
| ***Supplemental Learning Resources and Activities****: These resources and activities provide further exploration of content, supplemental information, and skill building. Students may complete items in this section on their own or as selected by the instructor.* | | ***Alignment*** | ***Pages/AIE/***  ***Generic*** |
| **Adobe Connect Live Discussion**  **Participate** in the scheduled live session with the course instructor. This session will provide a summary of the course.  **Prepare** to ask questions concerning the content of the course and provide constructive feedback.  Note:A recorded lecture will be made available to those who are unable to attend the live session. | | 7.1, 7.2, 7.3, 7.4 | Live Discussion: lecture and discussion = **1 hour** |
| **Total** |  |  |  |
| ***Assignments****: Students must complete the weekly assignment(s).* | | ***Alignment*** | ***Points/AIE/***  ***Generic*** |
| **Week Seven Self-Evaluation: Dissertation Progress Tracker Update**  During your dissertation work, you will use a tracking worksheet to help communicate the status of your dissertation to your dissertation advisor. This update is required in the first and last weeks of all dissertation courses (EDU 811, EDU 812, EDU 813, and EDU 814), but you may wish to send it to your advisor during other checkpoints.  **Review** your progress on your dissertation.  **Evaluate** your dissertation using the Dissertation Progress Tracker.  **Save** your Dissertation Progress Tracker.  *Note*. If you haven’t completed your Dissertation Progress Tracker, you can find a copy at the following web address. Go to File, and Make a Copy of this spreadsheet to share with your dissertation advisor.  <https://docs.google.com/spreadsheets/d/1bTxcOVIlKfR4uiKBIj3AzxzV1cafmeETfkYkbTtwtvI/edit?usp=sharing>  **Note.** Keep your Dissertation Progress Tracker up to date throughout your program.  **Submit** your updated Dissertation Progress Tracker and your current dissertation work to your dissertation advisor via Blackboard. | | 7.1, 7.2, 7.3, 7.4 | Project log = private posting =  **30 minutes** |
| **Dissertation Progress Plan Wrap Up**  **If this is not the last course in your program, create** a progress plan to complete your dissertation work after this course concludes, including the following:   * The components you will focus on drafting or completing * Your overall timeline * Your estimated date of completion for the dissertation * Challenges you may encounter   **Share** this plan with your advisor and committee members.  **Note.** It is possible that you will not finish your final plan until after the course is complete due to the feedback cycle with your dissertation advisor and committee members. This is natural and expected—you are creating a plan to continue working on your dissertation after this course is complete. | | 7.1, 7.2, 7.3, 7.4 | Project log = private posting =  **30 minutes** |
| **Dissertation Collaboration: Dissertation Advisor**  Every week, students are expected to meet with their dissertation advisors to discuss the progress of their dissertation and to make plans for the completion of each phase of the dissertation.  **Schedule** a meeting time with your dissertation advisor.  **Submit** drafts and progress to your dissertation advisor.  **Prepare** to discuss all aspects of your dissertation, including progress, challenges, and ideas surrounding methodology, focus, IRB, and any other information.  **Prepare** to discuss your progress plan, and the goals and deadlines you have for the time period until your next dissertation course.  **Collaborate** with your dissertation advisor. | | 7.1, 7.2, 7.3, 7.4 | Discussion: communicate status of dissertation and follow up = **3 hour** |
| **Dissertation**  **Work** on your dissertation. | | 7.1, 7.2, 7.3, 7.4 | Guided Project =  **3 hour** |
| **Total** |  |  | **8 hours** |
| **Notes** |  | | |

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# Breakdown of Academic Instructional Equivalencies

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **Week 1** |  |  |
| Required |  | 7 hours |
| Supplemental |  | 1 hour |
|  |  |  |
| **Week 2** |  |  |
| Required |  | 5 hours |
| Supplemental |  |  |
|  |  |  |
| **Week 3** |  |  |
| Required |  | 5 hours |
| Supplemental |  |  |
|  |  |  |
| **Week 4** |  |  |
| Required |  | 5 hours |
| Supplemental |  |  |
|  |  |  |
| **Week5** |  |  |
| Required |  | 5 hours |
| Supplemental |  |  |
|  |  |  |
| **Week 6** |  |  |
| Required |  | 5 hours |
| Supplemental |  |  |
|  |  |  |
| **Week 7** |  |  |
| Required |  | 8 hours |
| Supplemental |  | 1 hour |
|  |  |  |
|  |  |  |
| **Total Required Hours** |  | 40 hours |
| **Total Supplemental Hours** |  | 2 hours |
| **Total Hours** |  | 42 hours |